

# Approval Form - What Can I Buy

This form is to be used by So Joe My Funds My Way participants when seeking approval to purchase items or supports from their Consumables (Core) budget between \$100 - \$1,500 per item. For the recurring purchase of items up to the amount of \$299, this form only needs to be completed once.

Participant Details							
Name	NDIS # (if known)						
Person requesting purchase:							
Name							
Relationship to perso	n						
Date							
Signature	I declare that the information provided is true and correct to the best of my knowledge.						

### Suitability Criteria

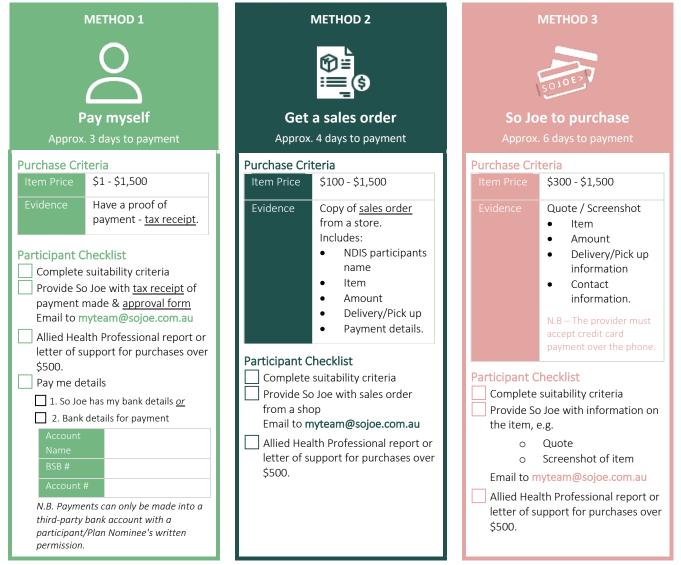
It is the participant (or Plan Nominee's) responsibility to determine if the item/support fits within the suitability criteria for this budget – identified below.

Criteria 1 - general					Response		
Reach my goals	Will the support help me to reach the goals of my NDIS plan?				Yes		
Reasonably priced Good value	Will the support provide me with good value-for-money compared to other options? N.B – A participant can pay the price difference for a higher value product.						
Affording the support	N.B – A partici	Is there enough funding in my Core (Consumables) budget? N.B – A participant can typically move funds between Core budget categories. Please keep in mind that the funds should last the duration of the NDIS plan to enable access to other supports.					
Support my connection	Will the support assist me to connect with my community or improve the relationships I have my family and friends?				Yes		
Best funded through NDIS	Is the support something that should be funded by the NDIS and <u>not</u> other gov. services? Yes <i>N.B. support such as dental, health/hospital services, education, housing and public transport are all</i> <i>provided by other government services. Please see 'Understanding Reasonable &amp; Necessary', 'Who funds</i> <i>what' and 'Using My Consumables Budget' So Joe handouts for more detailed information.</i>						
Safe and legal	Is the support legal and does not have potential to cause harm or put people at risk?			Yes			
Not an everyday item/support	Is the support/item <u>not</u> an everyday support? N.B – Everyday items are a participant's responsibility, however, if an Allied Health Specialist has deemed this as reasonable & necessary, please provide their written recommendation.						
Consumables (Core) funding provides funding for 'low-cost low-risk' supports.							
Criteria 2 - Low-cost low risk							
Under \$1,500	Is the item or support under \$1,500? N.B – Items above \$1,500 will need to go through the Assistive Technology application process.			Yes			
Considered low risk?	Level 1 – Bas Does not req. Safe to superm Level 2 – Star Does not req. You car purchas If an item is co the NDIS. For r	Safe to use, simple, usually found at supermarket, chemist, hardware  Level 2 – Standard Assistive Technology Does not require an assessment  Kamples: Shower chairs,		bath mats, large print labels, itick chairs, handrails, ramps you can bund to places you need them an Assistive Technology request to	☐ Yes ☐ No		
email		mail		web www.sojoe.com.au			
enquiries. hello@sojoe.com.au invoices. payme@sojoe.com.au		PO Box 487 Ballina NSW 2478		phone 1800 812 813 ABN: 86 641 754 690 So, log Phylid t/as SO, IOE			

ABN: 86 641 754 690 So Joe Pty Ltd t/as SO JOE



## Preferred method of purchase/payment



#### **Item Details**

Item Description	Amount	Supplier Information (e.g. website)	Additional Notes, e.g. delivery.

Please note, So Joe will only process this support if it is legal, low-risk to the participant, fits within the suitability criteria and funds are approved by the NDIS.

#### **Next Steps**

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- All details must be complete to process.
  - Email to: myteam@sojoe.com.au
- So Joe will:
  - o Confirm the support fits within the NDIS Guidelines (including 'reasonable and necessary')
  - o Lodge the request to NDIS for reimbursement
  - o Pay or reimburse the support (depending on your selected purchase/payment method)

#### email

enquiries. hello@sojoe.com.au invoices. payme@sojoe.com.au **mail** PO Box 487 Ballina NSW 2478 web www.sojoe.com.au phone 1800 812 813

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